North Whidbey Fire and Rescue **Policy 404**

Effective Date May 14th, 2015

Title: Public Events & Fundraiser Participation

ISSUED BY: Marvin D. Koorn, Fire Chief

RESCINDS: Original Policy

PREVIOUSLY KNOWN AS: 15-07

SCOPE: Policy for The District in hosting or participating in events and fundraisers.

PURPOSE: The District hosting and/or participating in local and regional fundraisers, community events and public outreach.

CONTENT

Organizational Effectiveness. The District occasionally hosts or participates in local and regional fundraisers, community events and public outreach events when the participation promotes Organizational Effectiveness. Organizational Effectiveness relates to the Fire District's mission of providing fire protection, fire prevention, fire suppression and emergency medical services. Activities that enhance or augment the District's ability to perform its mission by educating the public, promoting a positive perception of the District or enhancing the job-related skills of District personnel will be deemed to be organizationally effective.

De Minimis Use of Resources. Because of the constitutional prohibition on gifting, use of District resources in support of events that promote organizational effectiveness must not exceed a de minimis use. In order for a use of District resources to be considered de minimis, the use must be of minimal cost, not interfere with the performance of the District mission, be brief in frequency and duration, not disrupt the activities of other employees and not compromise the security or integrity of District information. When the use of resources involve cash expenditures, the District shall establish a budget line item for such expenditures.

The following non-exclusive list of resource uses are declared to be de minimis uses. The list is intended to provide examples, rather than be an exhaustive list:

1. Use of a District vehicle in a parade, school fair or community event.

2. Use of a District vehicle for a ride along donation for a local community organization fundraiser provided that the ride along does not interfere with the performance of the District's mission.

3. Use of personal protective equipment and vehicles to participate in local or regional events that promote health and training of employees, while providing a positive public outreach for the District, such as the Columbia Tower Stair Climb.

4. Use of station facilities as auction donations to charitable or service organizations, for station tours or birthday parties.

5. Providing limited food and beverages at meetings open to the public when the provision of food and beverages assists in increasing public attendance and participation at such meetings.

6. Providing limited food and beverages at staff meetings, Board meetings or committee meetings when such meetings are required to held at normal and regular meal times.