



Special Meeting Minutes

August 14th, 2023

1:00 pm

Location: 770 NE Midway Blvd
Oak Harbor, WA

Approved September 12th, 2023

Call to Order: Chairman Marvin Koorn called the meeting to order at 1:00pm. Also in attendance was Commissioner TJ Lamont, Commissioner Gerald Smith (via telephone conference), Chief Swiger, Chief Horton, Chief Lacy and Secretary Spydell.

**Chairman Koorn called the meeting into executive session at 1:00 pm until 1:10 pm.
At 1:10 pm Chairman Koorn extended the executive session until 1:20 pm.**

Executive Session

a. RCW 42.30.110(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Chairman Koorn called the meeting out of executive session and back into regular session at 1:20 pm. No decisions were made.

Human Resources Specialist Selection for Hire

Chairman Koorn asked Chief Swiger his recommendation for hire.

Chief Swiger stated he recommends bringing Crystal Swanson back as human resources specialist. He stated she is familiar with the district and had previously done a great job.

Commissioner Lamont stated he has no problem bringing Crystal Swanson back.

Commissioner Smith stated he was okay with hiring Crystal Swanson back at 40 hours per week.

Commissioner Lamont motioned to hire Crystal Swanson for employment; motion seconded by Chairman Koorn.

Motion carried unanimously.

Administrative Assistant Selection for Hire

Chairman Koorn asked Chief Swiger for his recommendation for hire.

Chief Swiger recommended Jessica Fisher for hire. He stated she did really well in the interview and he thinks she will be a good fit. Chief Swiger stated Chairman Koorn had called a previously employer and he had nothing but great things to say about Jessica Fisher as an employee.

Chairman Koorn asked if there were any further comments.

Commissioner Lamont motioned to hire Jessica Fisher for employment; motion seconded by Commissioner Smith.

Motion carried unanimously.



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Administration Building, 770 NE Midway Blvd. #1 Oak Harbor, WA

Phone: 360-675-1131 Email: Admin@nwfr.org

Adjourn Meeting: Commissioner Smith made a motion to adjourn the meeting; motion seconded by Commissioner Lamont.

Motion carried unanimously.

The Special Meeting of the Board adjourned at 1:21 pm.

Attest:

A handwritten signature in cursive script, appearing to read "Natasha Spydell".

Natasha Spydell

Board Secretary/Accounting Manager