



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

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Board of Fire Commissioners Regular Meeting Minutes

March 9th, 2020

6:30 pm

Approved

CALL TO ORDER

Chairman Lamont called the meeting to order at 6:30pm. Also, in attendance were Commissioner Koorn, Commissioner Goen, Chief Clark, Division Chief Swiger, Division Chief O'Connor, Admin Assistant Falk, and Secretary Torgerson.

PUBLIC COMMENT

No public comment

ADDITIONS TO AGENDA

- Personnel- Andrey Adespya-
- Internship – Daniel Hovelsrud
 - Chief Clark spoke to the Board about the possibility to partner with the Navy to agree to an internship program There would be a Memorandum of Understanding (MOU) between the Navy and NWFR for the internship. The Navy would pay 40 hours a week for on-the-job training. The Navy goes through Skill Bridge for this internship. There are some things that need to be adjusted in the MOU that Chief Clark is working on with the District Attorney, but it should all work out. The Board all agreed this internship would be a great benefit for both the district and the volunteer. Commissioner Koorn made a motion to approve the internship and provide Chief Clark with the authority to make this internship work. Commissioner Lamont second it and Commissioner Goen also agreed.

Motion carried unanimously.

Executive Session: RCW 42.30.110

- (i) (c) To consider the minimum price at which real estate will be offered for sale or lease or purchase when public knowledge regarding such consideration would cause a likelihood of increase price.
- (ii) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- (iii) (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an

official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Chairman Lamont mentioned the board was going into Executive Session for 30 minutes. The board will be back at 7:05pm The board came back in session at 7:05 pm and extended for another 30 minutes. At 7:35pm the board came back into regular session. **No decisions were made.**

CONSENT AGENDA

Chairman Lamont mention the last meeting was cancelled due to no quorum. Commissioner Koorn would like to table this section until next regular meeting in order to review all the expenditures, minutes, investments, and treasurers report for the last two months. The Board agreed.

UNFINISHED BUSINESS

Personnel Leaving

- Sara Erickson – Can’t commit to the Duty Crew hours and expectations.
- Daniel Coleman - Can’t commit to the Duty Crew hours and expectations.
- Chris Turner – Got hired with South Whidbey Fire and Rescue full-time.
- Tom Molhsick - Moving out of state.
- Martin Samuel - Enlisted in the Navy.
- Meagan Doroshenko - Can’t commit to the Duty Crew hours and expectations.
- Andrey Adespya - Got hired at Whidbey Health.

2021 Budget Review - Commissioner Koorn has concern that there are some line items that are over what they should be at this time. He will sit down with Chief Clark and Admin Manager Torgerson to go over the budget.

- Fire Containers- Division Chief Swiger/Captain Kiyokawa - The training facility is almost completed. He would like to have a walk through with the Board sometime in April. Commissioner Koorn would like a total of what the project cost when it is done.
- Covid-19- The island is in Phase 2 following Governor Inslee’s Covid-19 guidelines. At this time it is at a 25 percent capacity on stations and admin offices. The District still has some grant money for Covid-19 supplies that the district can spend and get reimbursement for.
- Advisory Committee - The advisory Committee is still working on staffing the stations. They will meet until May and at that time will have a workshop with the Board on all their findings.
- ST 27 Generator Bid - The District only received one Bid for the Generator project. The Bid came from Cummings. They provided the district with two options. First options were for 50k for a gas generator and \$59k for a Diesel generator. From the informal quotes Chief Clark received for this project the Bid was very close in cost. He recommends approving Cummings Bid. Commissioner Koorn made a motion to approve the bid from Gig Harbor for Station 27 generator, Commissioner Goen second, and Chairman Lamont as well.

Motion carried unanimously.

- Self-contained breathing apparatus (SCBA)- Chief Clark told the Board the discount for the SCBA’s still stands until the end of March if the Board would like to purchase the items. Chief Clark is a bit worried about the property Taxes and all the different proposition to delay taxes.

He mentioned the SCBA's can wait to be purchased for another year. They do not expire until 2023.

- AFG grants – The District is still waiting on response for the grant.

New Business:

- Full Part-Time Union Contract- Commissioner Koorn mentioned he and the other Chiefs worked on this full-time contract. Commissioner Koorn made a motion to approve the full-time union contract. Commissioner Goen second the motion. Chairman Lamont opposed it.

Motion passed with a simple majority.

- Part-Time Union Contract - Chief Clark, Chief Swiger and Commissioner Koorn negotiated with the union representatives for months. The union approved the final contract from their end a few days ago. There was no motion to approve the part time union contract. Board moved on to the next section of the agenda

- Surplus/Sell R-25 - Commissioner Koorn made a motion to surplus R-25 Commissioner Goen second it and Chairman Lamont opposed it.

Motion carried by simple majority.

- Policy 100.4.8 Volunteer on Call (VOC) & Point System - Chief Clark mentioned this new revised volunteer on call and points system is not too different than the previous one. There have been some minor changes to help the volunteer reach their quarterly points. Commissioner Koorn asked Clark if the 120 point to hit retirement every year was relevant now. He believes it may be too high for volunteers to reach. Clark mentioned that with this new set up it would allow volunteers to reach their points quarterly instead of monthly. The volunteers have an opportunity to go to calls, training, work shifts etc. and if they don't make it in the first month, they have two more months to catch up before being noncompliant with the policy. Chairman Lamont would like a sunset clause added to the policy. We would revisit the policy later.

- Policy 100.4.7 Attendance and Response Standard - Commissioner Goen made a motion to approved policy 100.4.7 Attendance and Response standard. Commissioner Koorn second and Chairman Lamont also agree.

Motion carried unanimously.

OPS Chief's Report:

In 2020 there were 400 calls in January and in February. In 2021 we have 420 call in January and February. The district took 20 more call this year than last year.

Our volunteers helped Whidbey Health with a pop-up clinic to distribute Covid-19 vaccines.

Chiefs Report: The WSBR report came in as a class 5. We still strive to be better for the next inspection in five years.

Chief Clark would like the Board to review the truck specs that they were handed He would like to talk about it on our next regular meeting next month.

IAR is being fixed. I-Com and I am reporting are working to fix the call problems.

Station 25b generator is being repaired and Station 22 bed lay out is being down. Will have the blue print in the next few weeks.

Commissioner Report -N/A

Commissioner Koorn mentioned the petty cash audit needs to be completed this year. Commissioner Goen will audit petty cash account.

Chief Clark asked for another Executive Session RCW 42.30.110 (I)) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Chairman Lamont granted the request. Chairman Lamont stated the board was going into executive session for 15 minutes. The board would return at 9:05pm. At 9:05pm the board came back from executive session the Board extended another 15minutes until 9:20. At 9:20 the Board came back from Executive Session. **No decisions were made.**

Commissioner Goen wanted to bring back to the table the Part -Time union contract. He made a motion to approve the contract Commissioner Koorn second it. Chairman Lamont opposed it.

Motion carried by single majority.

Good to the Order

Adjourn Meeting

- There being no further business and by mutual consent, the regular meeting of the Board adjourned at 9:25pm

Attest

MONICA TORGERSON

Monica Torgerson

Board Secretary/Administrative Manager