



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Station 25, 2720 Heller Rd., Oak Harbor, WA

Phone: 360-675-1131 Email: Admin@nwfr.org

Minutes

August 9th, 2022

6:30 p.m.

Approved September 13th, 2022

Call to Order: Chairman Marvin Koorn called the meeting to order at 6:30pm. Also, in attendance were; Commissioner TJ Lamont, Commissioner Gerald Smith, Chief John Clark, Division Chief Chris Swiger, and Secretary Kathryn Nguyen

Additions to agenda

None

Swear In

Chief Horton took the Oath of Office at 6:31pm.

Ben Bauer took the Oath of Office at 6:33pm.

Public Comment

John Solman stated that himself and two ladies were present to see what can be done to enhance fire service and get involved.

Consent agenda

Minutes: Regular Meeting, June 14, 2022, July 26, 2022, Special Meetings: June 30, 2022, July 5, 2022 & July 14, 2022.

Vouchers for payment approval or denial for the month of June and July 2022. Review of Investment, Financial report to match Island County Treasurer for June and July 2022.

General Batch #40G for Vouchers 220603001-220603013 dated 06/10/2022 in the amount of \$12,071.60

General Batch #41G for Vouchers 220604001-220604013 dated 06/15/2022 in the amount of \$6,020.00

General Batch #42D for Vouchers 220607001-220607011 dated 06/24/2022 in the amount of \$17,312.93

General Batch #43E for Vouchers EFTPS dated-06/21/2022 in the amount of \$12,719.21

General Batch #44D for Vouchers 220608001 dated 06/23/2022 in the amount of \$531.57

General Batch #45G for Voucher 220609001-220609015 dated-06/29/2022 in the amount of \$11,330.95

General Batch #46G for Vouchers 220610001-220610008 -dated 06/29/2022 in the amount of \$8,095.96

General Batch #47G for Vouchers 220701001-220701017 -dated 07/13/2022 in the amount of \$6,574.69

General Batch #48G for Voucher 220703001-220703015 dated-07/20/2022 in the amount of \$56,212.06

General Batch #49P for Voucher 220704001-220704011 dated-07/22/2022 in the amount of \$28,881.15

General Batch #49P for Voucher 220705001-220705014 dated-07/27/2022 in the amount of \$6,683.37

General Batch #50E for Voucher EFTPS dated-07/22/2022 in the amount of \$11,503.55

General Batch #52G for Vouchers 2206801001-220801012 dated 08/3/2022 in the amount of \$7,233.48

Commissioner Koorn asked if there were any comments or adjustments to the consent agenda.

Commissioner Smith and Commissioner Lamont stated they had a few corrections. Commissioner Koorn asked for motion to approve with corrections.

Commissioner Smith moved to approve motion; seconded by Commissioner Lamont.

Motion carried unanimously.



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Executive Section: RCW 42.30.110

(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee

Commissioner Koorn called for an executive session for 15 minutes at 6:40pm.

Commissioner Koorn call the meeting back to session at 6:55am. No decisions were made in executive session

Personnel Leaving

None

Unfinished Business

Sta#25 Tree Trimming

Chief Clark stated that Brian Snure provided three options that the district could take: negotiate with the homeowners, not doing anything at all, or pay for the entire cost. Brian Snure does not advise to do nothing. Chief Clark explained that he could investigate other options.

E-22 Update

Mike Reinstra stated that all the repairs have been complete except for a fluid sensor. Mike Reinstra stated there is an issue locating a new sensor that is compatible with the vehicle.

New Business

2023 Budget

Chief Swiger explained that in the 2023 budget, some accounts have been renamed and added to comply with state auditor regulations.

Koorn stated that a public hearing will be held in November or October.

Commissioner Smith requested to highlight the changes in the budget.

2022 Budget Adjustment- Audit

Koorn stated that the only item not outlined in the adjustment was the increase to the state grant revenue fund.

Commissioner Smith moved to approve motion; seconded by Commissioner Lamont.

Motion carried unanimously.

MSAR Training Program Evaluation

Chief Clark explained that he tried to contact an evaluator that offered to do the evaluation for free. Chief Clark stated that he had no luck getting ahold of him. He stated that he can continue to reach out or look to find a different evaluator that the district will have to pay for.

Commissioner Koorn stated that he is okay with waiting a few months to see if Clark can contact the original evaluator.



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Chief's Report

- Clark

Tyler Rico's memorial ribbon passing will be held on Sunday at the District office.

August 28th blue fox- there will be a dunk tank on site. Around 60 members have signed up for the event. There will be free food, go carts, etc.

Volunteers- 11 new applications. Will begin interviews. Will be the last for the year.

-Swiger

Engine- Should be heading to Columbus the week of September 12th to pick up the new Engines.

Good of the Order:

Adjourn Meeting Commissioner Smith motioned to adjourn the meeting, Commissioner Lamont second.

Motion carried unanimously.

The Regular Meeting of the Board adjourned at 7:43pm.

Attest:

Kathryn Nguyen

Kathryn Nguyen

Board Secretary/Accounting Manager