



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS
Administration Building, 770 NE Midway Blvd. #1 Oak Harbor,
Washington Phone: 360-675-1131 Email: Admin@nwfr.org

Special Meeting Agenda

September 25th, 2020

9:00 am

Minutes

Approved

CALL TO ORDER

Chairman Koorn, called the meeting to order at 6:30 pm. Also, in attendance were Commissioner Lamont, Commissioner Goen, Chief Clark, Battalion Chief Swiger, Secretary Monica Torgerson, Admin Assistant Falk, Zale Zimmerman

Executive Session: RCW 42.30.110 (G)

- To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Chairman Koorn announced the board was going into executive session for one hour. They would be back at 10am. The board came back from executive session and stated they needed 15 more minutes. They would be back at 10:15am. Commissioners came back to regular session.

No decision was made.

Staffing/Personnel:

- Fire Chief Clark does not have anything to add in this section.

ST 27 Property:

Commissioner Lamont wanted to talk about the property that is next to ST 27. The owner of the property is willing to sell a portion of her property. He asked the board their thoughts on buying a portion of the neighbor's property to expand St 27. Fire Chief Clark stated the district would need about three more acres to build any extension. Fire Chief Clark will investigate how much land the district has and any other building plans before moving forward.

Van Dam Rd Property Sale:

Commissioner Lamont asked the board their thoughts on selling the Van Dam property. Chairman Koorn would like to keep it for now. He would like to know its property value before any discussion on selling the property. He is not opposed to it but would like to have more research done before any decisions are made.

Policy 200.7 Wildland Policy revision:

Fire Chief Clark would like to table this policy. There are several revisions he would like to do. Commissioner did not object.

Policy 100.4.4 Light Duty:



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Fire Chief Clark suggested to have a light duty policy implemented. The policy would help with the members have been on medical leave and are wanting to return at a minimum capacity. Commissioner Goen would like to add the state requirement of when the members need to report the injury to the district. Commissioner Lamont asked if this policy would apply to duty crew members as well? Fire Chief Clark stated this policy would be for everyone. Light duty would be a negotiable item when it comes to the Union moving forward. Commissioner Goen made a motion to approve the Light Duty policy, Commissioner Lamont second it.

Motion carried unanimously.

Policy 16-04 Attendance Standard:

Fire Chief Clark would like to update this policy. The new revision states that after six months of members not showing up the members would be terminated. Chairman Koorn asked if there would be any writing notices? Fire Chief said he would add that and other revisions the board had mentioned and bring it back next month.

Volunteer Point Pay System Policy:

This is a policy revision that had not been revised in a long time. Chairman Koorn wanted to have some revisions for this policy. Chairman Koorn asked to add specific amounts for all the classes that the district expects the members to take such as FF1, FF2, and EMT that the district will pay for. Chairman Koorn suggested to increase the percentage of payback if a member leaves before the allotted time. Chairman Koorn made a motion to approve the volunteer point system policy. Commissioner Goen second it.

Motion carried unanimously.

ST 22 Rental Agreement with Whidbey Health:

Fire Chief mentioned Mr. Roger, the EMS Manager for Whidbey Health, is on vacation this week and was unable to get ahold of him. They spoke before Mr. Roger had left on vacation and tentatively agreed on renting the station for \$1250. Clark will follow up with him next week when he gets back from vacation.

Surplus item:

Fire Chief Clark stated there are some vehicles that he would like to surplus. Some of the items are the blue van, investigator truck, and other vehicles that we would like to surplus. Chairman Koorn would like a list of the surplus with prices for next meeting. He also asked to have both resolution for the surplus from these vehicles and the surplus from before.

Grants:

Fire Chief Clark mentioned tomorrow Saturday September 26 is the last day for the feds to grant the Safer Grant. He does not believe we will be getting the grant. We received the COVID-19 grant. We have not heard anything from AFG for radios.



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Containers:

Division Chief Swiger stated the containers are ready to be delivered but we have not heard from Island county to sign the contract for the land wanting to be used.

ADJOURN MEETING

- There being no further business and by mutual consent, the special meeting of the Board adjourned at 10:47am

Attest

Monica Torgerson
Board Secretary/Administrative Manager