



# Central Whidbey Island Fire & Rescue North Whidbey Fire and Rescue

CWIFR Station 53  
1164 Race Road  
Coupeville, WA 98239  
(360) 678-3602  
[www.cwfire.org](http://www.cwfire.org)

NWFR Administration  
770 NE Midway Boulevard  
Oak Harbor, WA 98227  
(260) 675-1131  
[www.nwfr.org](http://www.nwfr.org)



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## Central Whidbey Island Fire & Rescue and North Whidbey Fire & Rescue Joint Board of Fire Commissioners Special Meeting Minutes February 26, 2019

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) and North Whidbey Fire Rescue Board of Fire Commissioners was called to order by (CWIFR) Chair Steve Hutchinson at 9:00am.

**Input from the Public** - None.

### Commissioners and Staff Present

(CWIFR) Board Chair Steve Hutchinson, Commissioners Paul Messner and Cheryl Engle, Chief Hartin, Finance Officer/Board Secretary Kim Harpe and (NWFR) Board Chair T.J. Lamont, Commissioners Jerry Goen and Marv Koorn, Fire Chief Mark Kirko and Finance Officer/Board Secretary Amber Damon

**Members of the Public Present** - None.

**Consensus Approval of the Agenda** - (CWIFR) Board Chair Steve Hutchinson received consensus approval of the agenda.

(CWIFR) Board Chair introduced each of the Board members and stated, "He felt it was great to have the board members all in the same room and working together".

**Old Business** - None.

### New Business.

Discuss the Agreements between WhidbeyHealth Hospital and the two districts.

Chief Hartin briefed the Boards on (CWIFR's) current agreement with WhidbeyHealth and shared the various discussions between himself and WhidbeyHealth EMS Director Mr. Roger Meyers. After much discussion, it was agreed that the following items would need to be addressed with WhidbeyHealth in the short term (2019):

- The scope of transports each district is responsible for
- Both districts to have a current working agreement with WhidbeyHealth in place
- Explanation of level of service
- Definition of when split crews will be done (i.e., when the number of ALS units is "X" then the respective fire districts will split crews)

Items that will need to be addressed in the long term (2020 and beyond)

- Further discussions in 2019 between the fire districts on what the agreement with WhidbeyHealth should look like in the future
- Mandatory state minimum wage increases and the impact on the WhidbeyHealth and the fire districts

Mutually, the Boards agreed:

- Chief Hartin and Chief Kirko would work together to draft a letter for the respective Board Chairs signature on February 27<sup>th</sup> requesting a meeting with WhidbeyHealth Hospital EMS Director, Mr. Roger Meyers.
- (NWFR)/CWIFR) Board Chairs and Fire Chiefs would meet again on March 4<sup>th</sup>, 2019 to discuss mutually agreeable language for the new BLS agreement.
- The agreement would be emailed to all board members for comments.
- Final agreed upon BLS agreement will be signed by the members of both Boards.
- Future agenda items to discuss with all three fire districts once the BLS Agreement with WhidbeyHealth is finalized: Water Rescue and Fire Investigations

### Good of the Order

(CWIFR) Board Chair Steve Hutchinson stated, "He had a recent conversation with Mr. Tom Shaughnessy (Director of ICOM Dispatch) regarding the length of time a member sits on the ICOM Board". He stated, "There is nothing formally in writing that explains how members are assigned to the ICOM Board or the length of time a person will serve". The Boards mutually agreed that a future meeting to include all fire agencies on island should be set to discuss, define and update the outdated Inter-Local Agreement with ICOM and the local fire agencies.

### Next Regular Meeting

Central Whidbey Island Fire & Rescue

March 14, 2019

Time: 5:00pm

Location: Station 53

1164 Race Road

Coupeville, WA

North Whidbey Fire Rescue

March 26, 2019

Time: 09:00am

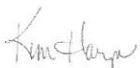
Location: Administration Building

770 NE Midway Blvd

Oak Harbor, WA 98277

There being no further business, (CWIFR) Board Chair Steve Hutchinson adjourned the meeting at 10:15.

Submitted,



Kim Harpe, Secretary



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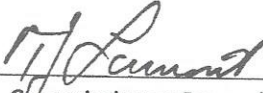
## Board of Fire Commissioners Motion April 24, 2019

New Business

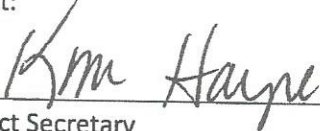
- I move to approve  
 I move to **not** approve

The minutes of February 26, 2019

  
\_\_\_\_\_  
Commissioner **Making Motion**

  
\_\_\_\_\_  
Commissioner **Seconding Motion**

Attest:

  
\_\_\_\_\_  
District Secretary