



**NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS**  
Administration Building, 770 NE Midway Blvd. #1 Oak Harbor, WA  
Phone: 360-675-1131 Email: [Admin@nwfr.org](mailto:Admin@nwfr.org)

**Approved**

**Board of Fire Commissioner Special Meeting Minutes**  
November 16<sup>th</sup>, 2020  
8:30 am

1. **Call to order-** Chairman Koorn called the meeting to order at 8:30 am. Also, in attendance was Commissioner Lamont, Commissioner Goen, Fire Chief Clark, Division Chief Swiger, Division Chief O'Connor, Battalion Chief Lacy and Secretary Torgerson.
  - Budget workshop- Chairman Koorn mentioned he had sat done with Fire Chief and Administrative Manager Torgerson and went over the budget. The topic they spoke about was on accident recovery billing and ways of doing the billing in house instead of using an external party for these services. Commissioner Lamont asked if the district can bill for MSAR service. Fire Chief Clark will sit down with Division Chief O'Connor and go over the services the district can bill for. The Board also spoke about the sale of capital assets and the vehicles that the district will want to sell next year. Clark mentioned the amount in the budget is only a projection for next year. The Board also asked about the operations food purchase line item. The board asked to try to limit expenses in this line item next year. Finally, the Board spoke about capital assets for next year. They spoke about potentially buying more vehicles. There will be a capital plan in place for the next few years for those purchases.
  - Whidbey Health contract- There were no changes or updates for the Whidbey Health Aid unit.
  - Executive Session: RCW 42.30.110 (G) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. There was no Executive Session.

**ADJOURN MEETING**

- There being no further business and by mutual consent, the special meeting of the Board adjourned at 10:30am.

Monica Torgerson Secretary of the Board