



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Administration Building, 770 NE Midway Blvd. #1 Oak Harbor,
Washington Phone: 360-675-1131 Email: Admin@nwfr.org

Board of Fire Commissioners Special Meeting Minutes

May 21, 2019

9:00 am

CALL TO ORDER

- Chairman Lamont called the meeting to order at 9:00am. Also, in attendance were Commissioner Koorn, Commissioner Goen, Chief Kirko, BC Swiger, Lyle Zimmerman, Bill McArthur, Beth Stephens, Miria Stephens, Stephen Ross, David Carnes, Patty Cole, Larry Morse, Michael R Cozine, FF Cooper, FF Browing, FF Esperum, FF Nelson, FF Kelsey, George Lawson, Administrative Manager Damon, Secretary of the board Torgerson, FF Turner, FF Slothower, FF Doroshenko, FF Breaux, FF Hernandez, FF Jackson, FF Dorr, Chaplain Horr

CHIEF'S RESIGNATION

- Chairman Lamont was informed on Friday that Chief Kirko had given his resignation letter. Chairman Lamont made a motion to accept Chief Kirko letter. Commissioner Koorn second it. Motion carried unanimously.

FUTURE PLANNING

- Chairman Lamont stated that the Fire Chief position should be advertised, and both Commissioners agreed. Commissioner Goen stated what they needed to decide how to advertise. Secretary Torgerson provided the Commissioners with the last advertisement that the District used and the prices for Daily Dispatch Advertising Rates. The Commissioners would have to decide if they would like to advertise locally, state or nationally. Who is going to be in charge of the process? Secretary Torgerson is not familiar with the hiring process. She suggested the HR Manager take over the process but would be willing to do it. Chief Kirko mentioned that he is willing to help Secretary Torgerson with the process. He also mentioned that there are different websites that the District can advertise for free. He stated that there must be a deadline for when all applications need to be submitted but after that all applications need to be reviewed. He stated that when he advertised for the Battalion Chief position he advertised nationally. Commissioners agreed to let Secretary Torgerson be the point of contact for the hiring process and advertise nationally. Chairman Lamont agreed to advertise it nationally and leave it open for a couple of weeks. Commissioners agreed to close the post on June 7, 2019. Commissioner Koorn asked Chief Kirko to finish reviewing the essay questions for the Battalion Chief position if he could. Chief Kirko agreed.

ADJOURN MEETING

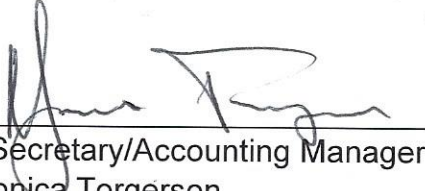


NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Administration Building, 770 NE Midway Blvd. #1 Oak Harbor,
Washington Phone: 360-675-1131 Email: Admin@nwfr.org

- There being no further business and by mutual consent, the Special Meeting of the Board adjourned at 9:08 am

Attest



Board Secretary/Accounting Manager
Monica Torgerson