



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Station 25, 2720 Heller Rd., Oak Harbor, WA

Phone: 360-675-1131 Email: Admin@nwfr.org

Agenda

September 12th, 2023

6:30 p.m.

1. Call to Order
2. Additions to the agenda
3. Public Comment
4. Correspondence
 - a. Oak Harbor Elk's Lodge First Responder Appreciation Dinner, September 22nd.
5. Consent Agenda: Meeting Minutes: Special Meeting, August 1st, 2023, Regular Meeting, August 8th, 2023, Special Meeting, August 14th, 2023, expenditure approval for the month of August 2023, and Treasurer's Report for July 2023.
6. Personnel
 - a. Laura Titherington Last Day 8/18/2023
 - b. Jessica Fisher First Day 8/29/2023
 - c. Jenna Chapman Last Day 8/25/2023
 - d. Joseph Henigsmith Turning in Gear 9/8/2023
7. Unfinished Business:
 - a. Budget
 - b. 2024 Budget – Preliminary Review
 - c. Engine 24 Repair
 - d. Engine 23 Refurbish
 - e. Rescue 25 – Missing Decal
 - f. Training Officer
 - i. Job Description
 - ii. Employment Opportunity Description
8. New Business:
 - a. Pagers
 - b. ICOM Rent
 - c. Personnel Training Requests



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- d. Administrative Assistant Job Description
- e. Schedule Special Meeting for Policy Updates

9. Fire Chief Report

10. Ops Chief Report

11. Battalion Chief Report

12. Executive Session:

a. **RCW 42.30.140(4)(a)**

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

b. **RCW 42.30.110(1)(g)**

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

13. Good of the Order

14. Adjourn Meeting