



**NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS**  
Administration Building, 770 NE Midway Blvd. #1 Oak Harbor, WA  
Phone: 360-675-1131 Email: [Admin@nwfr.org](mailto:Admin@nwfr.org)

**Board of Fire Commissioners Regular Meeting Minutes**  
September 14<sup>th</sup>, 2021  
6:30pm

Approved

**CALL TO ORDER**

Chairman Lamont called the meeting to order at 6:30pm. Also in attendance were Commissioner Koorn, Commissioner Goen, Fire Chief Clark, Operations Chief Swiger and Miranda Engle.

**PUBLIC COMMENT**

No public comment.

**OATH OF OFFICE**

- Anglikowski, Anthony
- Byers, John
- Sanderson, Brian
- Welshans, Ty
- Humphrey, Jeff- Chaplain

**ADDITIONS TO AGENDA**

**CONSENT AGENDA**

Commissioner Koorn noted that the Vonage bill was input under "Computer/IT" bars code were as it should be under "internet/phone". Adobe subscription input under "IT" bars code should be as "subscription". Commissioner Koorn would like to add that in the last meeting Marine 22 no bid is required. Ashley's voucher needs to be broken down with more detail, same as the Motorola Solutions voucher. Commissioner Goen asked that spending on things such as Subway be brought down. West Marine purchase of a SPOT device, new device put on boat and older model moved to brush truck for Wildland purposes. Commissioner Goen motion to approve consent agenda, Commissioner Koorn second.

**Motion carried unanimously**

**UNFINISHED BUSINESS**

**a) Personnel Leaving**

- Derek Volk- new employment
- David Bonet- prior commitments, little time to volunteer.

**b) 2021 Budget Review and Propose Amendments**

Commissioner Koorn moved to approve 2021 amendments, Commissioner Goen second.

**Motion carried unanimously**

**c) AFG Grant Award and status of other grants**

Chief Clark noted that we have two years to complete the exhaust system. Will need to bid out.

**d) L&I FIIRE Program**

This program would give us 10% rate decrease for firefighter positions, not admin. Enrollment needs to be in by October 20<sup>th</sup>. A vulnerability assessment needs to take place, this will be done by the safety committee. It is a one year at a time program at no cost to us, besides the time commitment.

**e) COVID-19**

New update for vaccine mandate, those doing mechanical work on a healthcare vehicle must also be vaccinated. If we were to take exemptions, it would be up to the Chief to decide if they are valid and accept them. Would have to implement COVID testing on a timeline, and masks would need to be worn by those who are not vaccinated.

Both exemptions, agreed by all, will be excepted. Testing every 10 days, to be paid by the department, and masking required. A standard operating guideline will be created. Motion to approve both exemptions, religious and medical, following Snure's advice to do testing on a ten day schedule and masking; motion made by Commissioner Koorn. Second Commissioner Goen.

**Motion carried unanimously**

**NEW BUSINESS**

**a.) Surplus Items**

Flowers marine offered to broker the motor(s) remaining on Marine 22. They will get 10% of the sale price, currently valued at \$8,000.00. Marine 22 motor to be moved to surplus items. Bumper to surplus, including tow hooks.

**b.) Resolutions**

- **493 Resolution Appointing Auditing Officer and Alternate**  
Tabled until next regular meeting.
- **494 Resolution Appointing Receiving Agent and Alternate agent**  
Primary is Chief Clark, secondary is Miranda. Tabled until next regular meeting.
- **495 Resolution to have multiple signers at Heritage bank**  
Needs to be reformatted to fit signatures on same page as resolution. Commissioner Lamont motioned to approved, commissioner Koorn seconded.

**Motion carried unanimously.**

- **496 Resolution Surplus property**

Motion to approve all surplus items on resolution 496 exhibit (a) including the brokering on Marine 22's motor and the bumper by Commissioner Koorn, seconded Commissioner Goen.

**Motion carried unanimously.**

**b.) 2021 Budget Amendments**

Motion to approve all amendments to Budget 2021 by Commissioner Koorn; seconded by Commissioner Goen.

**Motion carried unanimously.**

**c.) 2022 Budget 1<sup>st</sup> Reading**

Commissioners have for review.

**d.) Radio and Fire Com Purchase- New Engines**

Would not order radios until hearing back on AFG grant.

Commissioner Lamont motioned to approve Fire Com system and radios;

Commissioner Goen seconded.

**Motion carried unanimously.**

**EXECUTIVE SESSION**

Removed from agenda.

**OPS CHIEF'S REPORT**

Barn fire on 9/14 in the early morning.

**FIRE CHIEF'S REPORT**

Thank you for the support during the last two weeks. Breaux, Pelzer and Walker have been a great help. Scott Jackson and Greg Behan from the Union helped immensely with Lt. Rico's funeral and procession.

Danny Hovelsrud had a stroke on duty at Station 25, was taken via ambulance to Island hospital then flown to Swedish in Seattle. He is doing much better and making great progress.

Skillbridge has had an large amount of interest, planning on having at least one Skillbridge candidate on at a time.

Wildland- Recently had 4<sup>th</sup> deployment this year.

Miranda was moved to Administrative Assistant on September 1<sup>st</sup>, Laura (Lolly) was hired as receptionist on September 1<sup>st</sup>, Brenda Ibarra will be taking the Accounting Manager position, first official day September 20<sup>th</sup>.

Chief O'Connor is still off on medical leave. Will be back September 20<sup>th</sup>.

We will be canceling Blue Fox event on the 25<sup>th</sup> of September. Not enough interest.

**COMMISSIONERS REPORT**

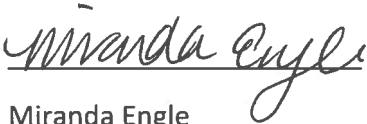
I-Com meeting, there will be a 1/10<sup>th</sup> tax increase on phone bills.

**GOOD OF THE ORDER**

Adjourn Meeting

- There being no further business and by mutual consent, the regular meeting of the Board adjourned at 7:50pm.

Attest

  
Miranda Engle