



## **NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS**

Administration Building, 770 NE Midway Blvd. #1 Oak Harbor, WA

Phone: 360-675-1131 Email: [Admin@nwfr.org](mailto:Admin@nwfr.org)

### **Board of Fire Commissioners Regular Meeting Minutes**

August 10<sup>th</sup>, 2021

6:30pm

Approved

#### **Call to Order**

Chairman Lamont called the meeting to order at 6:30pm. Also in attendance were Commissioner Koorn, Commissioner Goen, Chief Clark, Division Chief Swiger, Receptionist Engle.

#### **Public Comment**

No public comment.

#### **Oath of Office & Badge Pinning**

- Tyler Rico (lieutenant)

#### **Additions to agenda**

COVID-19 Added to Agenda.

#### **Consent agenda:**

Commissioner Koorn made a motion to approve the minutes, vouchers for payment, and investments matching to Island County Treasurers report. Commissioner Goen second the motion. Commissioner Koorn asked for more detail on higher value items such as 51G Whidbey Auto Parts. Commissioner Koorn would like to have us look through AT&T bill to investigate increase in cost. Chief Clark stated increase in Computer ID professional services expense was high this month due to district office move.

#### **Unfinished Business:**

##### **a) Personnel Leaving**

- Monica Torgerson- Moving, may come help as a consultant during audit.
- Cameron Kiyokawa- Took job out of state.
- Rebecca Azure
- Natalie Boyer- Took another job.

- b) **2021 Budget Review-** Commissioner Koorn mentioned that we need to start on this soon, as other agencies are beginning their budgets as well. Commissioner Koorn recommended to Chairman tabling budget until next regular meeting. Commissioner Koorn recommended adding 8k back into budget for election expenses.

c) **Hospital contract-** The board would like to get accurate numbers before moving to cancel contract. Use OH Fire's dispatch criteria and use that as a guideline to compare our numbers. Recommended tabling settling on details of the pull until next regular meeting. The board would like to talk with Roger again as soon as the Accounting Manager position is filled, to try find a solution.

d) **Zipty Easement Agreement-** Commissioner Koorn moved to approve, Commissioner Goen second.

**Motion carried unanimously**

e) **AFG Grant Award and status of other grants-** Commissioner Koorn moved to approve Chief signing and accepting Grant for exhaust systems. Commissioner Goen second.

**Motion carried unanimously**

#### **New Business:**

a) **Surplus office equipment-** Chief Clark proposed selling the extra Chicago Title office furniture on GovDeals as a lot. Commissioner Koorn recommended creating a resolution with list of items.

b) **L&I FIIRE Program-** The board would like to investigate grants more. Revisit at later time.

#### **c) House Bill 1310**

- Impacts on NWFR Services
- Discussion on options for protection of fire department personnel

Chief Clark told board that an SOG is currently being made on Bill 1310, do not want to put our members at risk of injury. Chief Clark proposed to the board to seriously investigate ballistic proof vest to keep on apparatuses. Item to stay on agenda, would like to investigate cost and grants to cover costs.

d) **Marine 22 repairs-** Proposal to replace both motors at the same time. Potentially investigate asking Sheriff's department to contribute to costs. Commissioner Koorn moved to call for bids on 115 Yamaha Motors. Commissioner Goen second.

**Motion approved unanimously.**

e) **Wildland Policy Revisions (align w/EMAC & State-WSP)-** Commissioner Koorn moved to approve, Commissioner Goen second.

**Motion approved unanimously.**

f) **COVID-19-** State employees (Health care providers) mandated by governor to be fully vaccinated by October 18<sup>th</sup>, 2021. Advising that we suspect the mask mandate to come back.

Will be keeping Zoom commissioners' meetings for public transparency.

**Executive Session Executive Session:** RCW 42.30.110 (G) (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee

**OPS Chief's Report:**

**Chiefs Report:**

- IChiefs Letter
- Cameron Runner up
- District Office Remodel- 85% downstairs done. Currently working on upstairs. Painter is in and should be done by end of week. Carpet on the 30<sup>th</sup>, construction done by 20<sup>th</sup>. Humphreys Sign is working on frosting windows and getting logos up.
- NAEFO Conference

**Commissioner Report:**

Commissioner Koorn to view engine with Chief Clark, Chief Swiger and Reinstra August 23<sup>rd</sup>-25<sup>th</sup>  
I-Com Board meeting 195k. Look into taxing on phones, possible way to cover some costs. NAEFO

**Good of the Order**

Adjourn Meeting

- There being no further business and by mutual consent, the regular meeting of the Board adjourned at 8:12pm.

Attest



Miranda Engle  
Receptionist

