



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS
Administration Building, 770 NE Midway Blvd. #1 Oak Harbor,
Washington Phone: 360-675-1131 Email: Admin@nwfr.org

Approved
Board of Fire Commissioners Special Meeting Minutes
July 1, 2019
2:45 pm

CALL TO ORDER

Chairman Lamont called the meeting to order at 2:45pm. Also, in attendance was Commissioner Goen, Commissioner Koorn, Chief Biller, Secretary Torgerson, FF Tripp, FF Maletto, FF Canty, FF Eby, FF Myrum, FF Rogers, FF rogers, FF Boberg, FF Esperum, FF Breaux, FF Hoover, FF Conto, FF Turner, FF Walker, FF Kelsey, FF Valencic, FF Valencic.

New Business

- Resolution # 456 To Schedule Regular Monthly Meetings
Chairman Lamont mentioned there was a resolution made # 456 to change the location of the Regular Meetings. A motion was made by Chairman Lamont to approve or deny the resolution. Commissioner Koorn approved and Commissioner Goen Second it. Motion passed unanimously.
- Resident Requirements-Chairman Lamont mentioned that the new Fire Chief ideally should live in the District. He asked the Board what they thought about this subject. Commissioner Koorn said he would like the New Fire Chief to reside in the Oak Harbor District. Commissioner Goen said the new Fire Chief should live in the District or by the boundary lines of the District. He believes that one year should be enough time to move. Chairman Lamont made a motion to have the new Fire Chief reside in or around the boundaries of the district and have one year to finalize his move. Commissioner Koorn second the motion. The motion passed unanimously.
- Administration Job opening-
Chairman Lamont mentioned our Administration Manager had given her two-week notice. He also mentioned that the Office Assistant had also given her two-week notice. Commissioner Goen mentioned that he wanted Interim Fire Chief to take the lead on looking for hiring new staff. Chairman Lamont had no problem with that. Interim Fire Chief Biller spoke to the Board and mentioned that there is a temp agency that he was thinking of using. The name of the temp agency is Express Employment Professionals. Chairman Lamont had no problem with interim Chief Biller using the temp agency to look for new staff. He made a motion to have Interim Fire Chief take the lead on hiring new staff. Commissioner Goen second that motion. The Motion passed unanimously. The Board took a fifteen-minute brake. Will come back at 3:00 pm to start the interviews.
- Interviews with Fire Chief Candidates
At 3:00pm the interview process for the next Fire Chief started. The first candidate was Richard Shrauner the second one was Duane Dent and last was Timothy Lemon. Mr. Shrouner, has over 25 years in the Fire Service. He retired about 3 years ago as a Captain. He believes in Inspiring, Motivate, support and having accountability. Mr. Dent, has been an instructor for many years, believes in leading by example. He believes in being



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involved with the members and community and to have a fun working environment. Mr. Lemon is currently a fire Chief in Chelan. He has been a Fire Chief for 17 years. He has come from a District that had many obstacles to overcome. He believes he can make a difference here at NWFR. The candidates met with the Board and public, FF officers and the Fire Fighters. After each meeting the Board will go into Executive Session and gather all their feedback and surveys.

- Executive Session 42.30.110(g)- To evaluate the qualification of an applicant for public employment. The Board asked the public to stay for the Executive Session at 5:12 pm and it continued until 5:23pm.
- Executive Session 42.30.110(g) To evaluate the qualification of an applicant for public employment. The Board asked the Officers to stay for the Executive Session at 7:28 pm and it continued until 7:40pm
- Executive Session 42.30.110(g) To evaluate the qualification of an applicant for public employment. The Board asked all the FF to stay for the Executive Session at 9:15 pm and it continued until 9:48pm. At this time Chairman Lamont made a motion to end the Special meeting Commissioner Koorn second. Motion passed unanimously. Meeting ended at 9:48.

ADJOURN MEETING

Attest



Board Secretary/Accounting Manager
Monica Torgerson