



Special Meeting Minutes

April 17th, 2023

08:15 am

Location: 770 NE Midway Blvd
Oak Harbor, WA

Approved May 9, 2023

Call to Order: Chairman Marvin Koorn called the meeting to order at 08:15. Also in attendance was Commissioner TJ Lamont, Commissioner Gerald Smith, Chief Chris Swiger, Chief Dan Horton, Chief Steve Lacy, and Secretary Spydell (at 08:30).

SAFER Grant

a. Position Description

Chairman Koorn asked the board what corrections they had before approval. The board reviewed the document and voiced their requested changes to Chief Swiger. Chief Swiger submitted the requests to Human Resources Specialist Crystal Swanson. Human Resources Specialist Swanson updated the document to reflect the board's requests.

b. Position Announcement

Chairman Koorn directed the board to review the document and submit their change requests to Chief Swiger. Chief Swiger gave the corrections requests to Human Resources Specialist Swanson. Human Resources Specialist Swanson updated the document with the board's requests.

The board reviewed the updated documents.

Commissioner Smith motioned to approve the job description and announcement; motion seconded by Commissioner Lamont.

Motion carried unanimously.

Grants

Commissioner Smith asked how the district knows what grants are available.

Chief Swiger stated he looks on a website once a week.

Commissioner Smith stated he was on a website recently and was amazed at how many grants are currently available. Commissioner Smith stated the website requires an annual fee to see grant details.

Commissioner Lamont asked Chief Swiger to send the commissioners the information for the website he uses.



NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS
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Commissioner Smith stated he multiple grants, like the firehouse grant, and wonders if the district is missing out on opportunities.

Chief Swiger stated he would send the website information to the commissioners.

Chairman Koorn asked the board if there was still a need for an executive session. The board unanimously agreed there was no need. No executive session was called.

Adjourn Meeting:

Commissioner Lamont made a motion to adjourn the meeting; motion seconded by Commissioner Smith.

Motion carried unanimously.

The Special Meeting of the Board adjourned at 09:11.

Attest:

Natasha Spydell
Board Secretary/Accounting Manager