



**NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS**  
Administration Building, 770 NE Midway Blvd. #1 Oak Harbor, WA  
Phone: 360-675-1131 Email: [Admin@nwfr.org](mailto:Admin@nwfr.org)

**Agenda**  
Dec 10<sup>th</sup> 2019  
6:30 pm

1. Call to Order
2. Public Comment
3. Additions to Agenda
4. Minutes: Approve Minutes of the Regular Meeting November 12<sup>th</sup>, Special Meeting Nov14<sup>th</sup>, Special Meeting Nov19<sup>th</sup>, Special Meeting Nov 22<sup>nd</sup>
5. Approve the Following Vouchers for Payment:  
General Batch # 78G for Voucher 191101001-191101012 dated 11/06/19 in the amount of \$13,386.57  
General Batch # 79G for Voucher 191104001-191104014 dated 11/12/19 in the amount of \$10,543.74  
General Batch # 80D for Voucher 1875-1939 dated 11/07/19 in the amount of \$52,960.46  
General Batch # 81E for Voucher EFTPs dated 11/07/19 in the amount of \$13,053.63  
General Batch # 82P for Voucher 191103001-191103007 dated 11/07/19 in the amount of \$14,024.73  
General Batch # 83G for Voucher 191105001-191105031 dated 11/07/19 in the amount of \$21,348.20
6. Review Investment: Made by Investment Officer Monica Torgerson 11/12/2019
7. Financial Report: Financial Report: Showing District total equity for cash activity for Nov1<sup>st</sup>-30<sup>th</sup>, 2019 which balances to the report from the Island County Treasurer.
8. Unfinished Business:
  - a) Personnel Leaving-
    - Antoine Drieu – moving out of the State
    - Jonathan Woodfall- moving out of the State
    - Reagan Isbell- moving closer to off Island
  - b) 2019 Budget Review- Commissioner Koorn
9. New Business:
  - a) WCFA Employee insurance
  - b) Microsoft license for 2020
10. OPS Chief's Report:
  - Engine repairs
  - Engine repairs for E25
11. Chiefs Report:
  - a) Navy Frequency Use Agreement
  - b) Hiring Progress Report
    - b.1 Job Description Modification
    - b.2 Recruitment efforts
  - c) Labor and Industries 296-305 work

- d) EMS only Policy revision
  - e) Review Duty Crew Assignments
  - f) Wage and Salary Detailed Pay Scale spreadsheet
  - g) IRS penalties for 941 Reports on Q1 and Q2
12. Commissioner Report
- a) Commissioners Oath of Office
  - b) Elect Chairman for 2020
  - c) Hosting Sno- Isle meeting for 2020
13. Good of the Order
- a) Budget and resolution for 2020 have been turned in to Island County.
14. Adjourn Meeting