



## NORTH WHIDBEY FIRE AND RESCUE BOARD OF COMMISSIONERS

Administration Building, 770 NE Midway Blvd. #1 Oak Harbor, WA

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### Board of Fire Commissioners Special Meeting Minutes

January 5th, 2021

3:00pm

#### Approved

#### 1. Call to Order

Chairman Lamont called the meeting to order at 3:00 pm. Also, in attendance were Commissioner Koorn, Commissioner Goen, Fire Chief Clark, Division Chief Swiger, Division Chief O'Connor, Battalion Chief Lacy, Admin Assistant Falk, and Secretary Torgerson.

2. **Rescue Truck Bidding-** Chief Clark mentioned the tag on bid for the rescue truck fell through. The original bid was not finalized so the district couldn't tag on to that bid. Chief Clark proposed NWFR do their own public bid for a rescue truck. We would advertise for 13 days in the newspaper, our website, and on Facebook. There was a resolution for competitive bidding for a rescue truck. Commissioner Koorn expressed this resolution needed to have date and time for the bid. All bids will be open in a special meeting. Friday January 22<sup>nd</sup> was the date the board agreed on having a special meeting for the rescue truck bid. Sealed bids would be accepted until 9:00am on that Friday. Commissioner Goen made a motion to approve Resolution #479 Competitive Bidding for a 2020 or newer Rescue Truck with the attached addendums. Bid will be advertised in the newspaper, NWFR website, and on Facebook. Chairman Lamont second.

**Motion carried unanimously.**

3. Fire Engine factory visits- Chief Clark spoke to the board about going to visit three different companies that make fire engines. Some of the vendors he mentioned he would like to go see are Rosenbauer, Seagrave, and Ferrara. He is planning to use the vendors that MRSC has in their vendor roster. By going through MRSC the district does not have to through a formal bid process. He also mentioned it will take the vendor about one year to build the fire engine which is why he would like to start on this project sooner than later. Chairman Lamont asked Chief Clark if he had the capital strategic plan he had previously mentioned? Clark stated he did and would provide the board with that sometime in the next week or so. The board did not believe factory visit at this point would be beneficial. The board would like more time to discuss this topic and have more research done before any decision is made.
4. Executive Session: **RCW 42.30.110 (i)** To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Chairman Lamont mentioned the board was going into executive Session for one hour. The

board would come back in session at 4:30pm. The board came back from executive session and mentioned they needed another 15 minutes. They will come back to regular session at 4:45 pm. At 4:45pm the board returned to regular session. No decisions were made.

Adjourn Meeting

- There being no further business and by mutual consent, the special meeting of the Board adjourned at 5:04pm.

Attest

MONICA TORGERSON

Monica Torgerson

Board Secretary/Administrative Manager